

**RECORD OF PROCEEDINGS**

**MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF BATTLEMENT MESA METROPOLITAN DISTRICT**

Held, Thursday, February 26, 2026, at 401 Arroyo Drive, Battlement Mesa, Colorado

Call to Order

President Jane Chapman called the meeting to order at 9:00 AM.

Attendance

A regular meeting of the Board of Directors of Battlement Mesa Metropolitan District, Garfield County, Colorado was called and held as shown above and in accordance with the applicable statutes of the State of Colorado, with the following Directors present and acting:

- Jane Chapman
- Toby LeBorgne
- Tom Suits
- Chris Davidson

Brandon Burke, Alex Morris, Rebecca Sostenes, Daryl Back, and Alondra Loya were also in attendance.

Public Attendance

Judy Thomsen, Dave Baugh

Notice

Was posted for the meeting.

Quorum

Was established.

Conflict/Disclosures

None

Public Comments

None

Presentation

Colorado Retirement Association’s presentation was rescheduled for the meeting in March, due to audio issues with the virtual meeting.

December 18, 2025 & January 22, 2026, Regular Meeting Minutes

A motion was made by Vice President LeBorgne, seconded by Director Suites, to table the approval of December 18, 2025, regular meeting minutes due to needed corrections and more review time requested. The motion passed unanimously.

A motion was made by Vice President LeBorgne, seconded by Director Davidson to approve January 22, 2026, regular meeting minutes. The motion passed unanimously.

January 2026 Financial Statement and the Account

A motion was made by Vice President LeBorgne, seconded by Director Davidson to approve the January 2026 Financials. The motion passed unanimously.

Manager Report:

**BMMD Board Vacancy** – We have received 2 letters of interest for the vacant board member position. Dave Baugh and Anne Kellerby. We are requesting directions from the board on how you would like to proceed.

**River Intake Invoice** – We have received the invoice for the river intake berm, and we are allocating those funds to the Capital Improvement Project GL Code 1-91-7297 Meter Relocates and performing these duties inhouse.

**Mill Levy** – Through correspondence with the district attorney information was provided about the mill levy being listed on the property tax notice. The district is listed as a taxing authority even though we don’t have an authorized mill levy. BMMD will show up on all

properties in the boundaries according to the County software. To impose a levy, we would need to have an election.

**State of the Community** – Colorado River Valley Chamber of Commerce Presentation. We are happy to send this to any board members that would like to review the presentations.

**Water / Sewer Tap Study** – We have been having a hard time receiving information from our water engineers that we have requested. Once we receive this, we will get this to the water attorney and have them start the study.

**C&D Utility Tech Position:** After rounds of interviews, we have found what we feel will be a good fit for the team. We have an accepted offer to Brian Irish who is a local resident with construction and equipment operating experience. Brian is giving notice to his current employer and will be joining us in a couple of weeks.

**2025 Preliminary Audit** – Accounting Manager, Becky Sostenes, has started the 2025 audit with McMahan and Associates. The audit will continue throughout the month of April.

**GCFMLD Mini Grant Application** – Assistant District Manager, Alex Morris, has completed a mini grant application to the FMLD for the purchase of a Dewatering Press for the RV Park Lift Station. The dewatering press is a piece of equipment designed to assist the C&D crew in cleaning and removing solids and debris from the lift station while minimizing direct contact. It allows material to be mechanically separated and dewatered, reducing the need for manual handling and improving both safety and efficiency during maintenance operations. The total cost of the press is \$104,000. The maximum allowable funds available for a mini grant is \$30,000. We will ask for a motion of approval of the grant application resolution under New Business.

**GCFMLD Traditional Grant Application** – Assistant District Manager, Alex Morris, has completed a traditional grant application to the FMLD for the purchase of two generators for the RV Park Lift Station and the Zone A Pump Station. These generators will ensure that the lift station and pump station will continue to serve the community when there is an interruption of power. The total cost for the two generators is \$342,507. We will ask for a motion of approval of the grant application resolution under New Business.

**Employee Handbook Update** – In September 2024, Management presented updates to the Employee Handbook to the Board. In December 2024, additional employee benefits were presented, approved by the Board, and subsequently incorporated into the Handbook. Management is now presenting proposed updates for 2026. A detailed summary of these revisions is included in your meeting packet. We will be requesting a motion to approve the updates under New Business.

New Business

A motion was made by Director Davidson, seconded by Vice President LeBorgne, to approve the replacement of BMMD's business sign that is installed on the outside of the office. The motion passed unanimously.

A motion was made by Director Suites, seconded by Vice President LeBorgne, to approve Resolution 2026-01 & Resolution 2026-02 to approve the GCFMLD Mini & Traditional Grant Applications. The motion passed unanimously.

After discussion, the Board of Directors requested to table the approval of the Employee Handbook updates until further review has been made.

The Board of Directors will be conducting candidate interviews to fill the vacant seat on the BMMD Board of Directors in the month of March.

District Manager, Brandon Burke, presented letters of engagement from a Water Rights Attorney and discussed with the Board about retaining that attorney. A decision on retaining the Water Rights Attorney will be made at the next meeting in March.


Old Business                      A motion was made by Director Davidson, seconded by Director Suites, to approve Resolutions 2026-03 concerning Online Notice of Public Meetings. The motion passed unanimously.

Other Business                      None

Executive Session                      None

The meeting was adjourned at 10:31 am

The foregoing constitutes the true and correct minutes of the above referenced meeting and were approved by the Board of Directors of the Battlement Mesa Metropolitan District on March 26, 2026.



Secretary