

October 23, 2025

RECORD OF PROCEEDINGS

**MINUTES OF A REGULAR MEETING OF THE BOARD OF
DIRECTORS
OF BATTLEMENT MESA METROPOLITAN DISTRICT**

Held, Thursday, September 25, 2025, at 401 Arroyo Drive, Battlement
Mesa, Colorado

Call to Order	President Jane Chapman called the meeting to order at 9:00 AM.
Attendance	A regular meeting of the Board of Directors of Battlement Mesa Metropolitan District, Garfield County, Colorado was called and held as shown above and in accordance with the applicable statutes of the State of Colorado, with the following Directors present and acting: Jane Chapman Toby LeBorgne Chris Davidson Shawn McElroy Tom Suits Alex Morris & Brenda Locker and Alondra Loya were also in attendance.
Public Attendance	None
Notice	Was posted for the meeting.
Quorum	Was established.
Conflict/Disclosures	None
Public Comments	None
August 2025 Regular Meeting Minutes	A motion was made by Director LeBorgne, seconded by Director McElroy to approve August 28, 2025, regular meeting minutes. The motion carried unanimously.
August 2025 Financial Statement and the Account Manager's Report	A motion was made by Director Davidson, seconded by Director LeBorgne to approve the August 2025 Financials subject to audit. The motion carried unanimously.
Manager Report:	2026 Preliminary Budget – As we discussed at last month's meeting, we are moving forward with the preparation of the preliminary 2026 annual budget. With the assistance of Waterworth, I have been working diligently to ensure we have a comprehensive and realistic financial plan in place. Several line items have been increased to reflect operational needs and projected costs. As part of this process, a potential rate increase for water and sewer services is also under consideration. I have been actively

consulting with Plant Operations Manager/ORC, Daryl Back, and Utilities Director, David Beecraft, to ensure all projections are well-informed and accurate. Additionally, I've been working closely with Waterworth to develop a preliminary draft budget that I will soon present to the Board for review and input.

Server Migration – We are now in the final stages of our server migration process. On Wednesday, all office staff's electronic documents will be converted and transferred to the new cloud server. We will use Thursday to verify that all systems and files are functioning properly. Once everything has been confirmed to be working correctly, Verticomm will proceed with decommissioning both the main server and the remote server. These servers will then be securely recycled.

Administrative Assistant Position – Management is currently accepting applications for the open Administrative Assistant position through Rifle Works and Mountain Temp. Unfortunately, we have not yet received any applicants who meet the required qualifications for the role. Management will continue actively searching and exploring additional recruitment options to fill this position with a qualified candidate.

New Business

Director Davidson made a motion, seconded by Director Suits, to approve a letter of support for non-motorized trail grant for the Parachute/Battlement Mesa Park & Recreation District. The motion carried unanimously.

Assistant Manager Morris presented the Preliminary Budget.

Old Business

the Board of Directors have instructed Assistant Manager Morris to find figures from other Street Sweeping Contractors.

Assistant Manager Morris and The Board of Directors discussed the possibility of increasing the amount for the Battlement Mesa Service Association contract and the Covenant Control contract as well.

Other Business

President Jane Chapman made the decision to table the discussion on the BMMD Scholarship in Steve Rippy's name.

Executive Session

None

The meeting was adjourned at 11:52 a.m.

The foregoing constitutes the true and correct minutes of the above referenced meeting and were approved by the Board of Directors of the Battlement Mesa Metropolitan District on October 23, 2025.

Chris Davidson

Chris Davidson (Oct 27, 2025 11:06:49 MDT)

Secretary