

APPROVED
Dec. 19, 2024

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF THE BOARD OF
DIRECTORS
OF BATTLEMENT MESA METROPOLITAN DISTRICT

Held, Thursday, November 19, 2024, at 401 Arroyo Drive, Battlement
Mesa, Colorado

Call to Order	President Jane Chapman called the meeting to order at 9:00 AM.
Attendance	A regular meeting of the Board of Directors of Battlement Mesa Metropolitan District, Garfield County, Colorado was called and held as shown above and in accordance with the applicable statutes of the State of Colorado, with the following Directors present and acting: Jane Chapman Toby LeBorgne Shawn McElroy Jerry Mohrlang Steve Rippy, Alex Morris, Brenda Locker and Alondra Loya were also in attendance.
Public Attendance	None
Notice	Was posted for the meeting.
Quorum	Was established.
Conflict/Disclosures	None
Public Comments	None
October 2024 Regular Meeting Minutes	A motion was made by Director Mohrlang, seconded by Director LeBorgne to approve the October 24, 2024, regular meeting minutes. The motion carried unanimously.
October 2024 Financial Statement and the Account Manager's Report	A motion was made by Director LeBorgne, seconded by Director McElroy to approve the October 2024 Financials subject to audit. The motion carried unanimously.

Manager Report: **GCFMLD Traditional Grant Final Report**: The BMMD was awarded a \$121,560 grant from the Garfield County Federal Mineral Lease District for new water meter automation. The total cost of the project was approximately \$193,000, the BMMD will contribute approximately \$71,000 toward the project. Assistant District Manager, Alex Morris, completed the Final Report to submit to the FMLD in order to receive the grant funds.

GCEMLD Grantee of the Year Award: The BMMD was awarded the Grantee of the Year award in 2023, which gave the BMMD an additional \$10,000 in grand funds. Assistant District Manager, Alex Morris, completed and submitted the Final Report and request to receive those funds for the purchase of a replacement motor for a blower for the Wastewater Plant.

New Office Phones: Office staff will be getting new desk phones in December. The current phones are 16+ years old and do not have proper functionality. Because the phones are so much older, there is no literature or manual on how to operate them. Some phones do not have caller ID or voicemail, some volume buttons do not work, etc. The new phones will be provided through our IT group, Verticomm. Verticomm will assist with training and the set up. The new phones will have the capability of personalized voicemail, direct lines and extensions for each employee, along with text message options in-house and to customers. The phones will also have the capability for an "option" or "employee extension" automated message when a customer calls. Office staff will also have voicemail and incoming phone call retention for up to 2 years. The phones will also keep track of how many calls are answered for each employee/department, which will save office staff time, because they are currently keeping track of these stats by hand. Having new office phones with all these functions will make office staff more efficient in many aspects. We are looking forward to this upgrade and very excited!

New Business

The Public Hearing to consider adoption of the 2025 BMMD budget was opened to the public. There were no members of the public in attendance. After lengthy discussion, Director Mohrlang made a motion, seconded by Director LeBorgne, to continue the Public Hearing discussion to the December 19th Board of Directors meeting. The continuance of the hearing was to allow any potential members of the public that were unable to attend today's hearing the opportunity to attend next month. The motion passed unanimously.

Assistant District Manager, Alex Morris, reported to the Board that the BMMD's current computer server has been having capacity issues due to the volume of retained BMMD electronic data. The BMMD replaced and updated the server just a few years ago. Our IT contractor, Verticomm, is recommending that the BMMD switch from a manual server to cloud migration. After additional discussion, Director LeBorgne made a motion, seconded by Director McElroy, to approve Verticomm's proposal to transition to cloud migration. The motion passed unanimously.

Old Business

None

Other Business

District Manager, Steve Rippy, reported to the Board that as part of preparing the BMSA budget he reviewed the annual fee that the BMMD charges the BMSA for Tamarisk Village Front Yard Irrigation (TVFY) In past years, Mr. Rippy stated he had applied a percentage-based increase to the TVFY fee based upon the percentage of increase he had applied to the fee charged to the BMSA for overall management. In reviewing the TVFY fee he discovered that the BMMD can provide the TVFY service at a reduced cost. Mr. Rippy

asked the Board to consider reducing the 2024 fee from \$7,000 to \$5,830. Director LeBorgne made a motion, seconded by Director Mohrlang, to reduce the 2024 fee for TVFY services to \$5,830. The motion passed unanimously. Mr. Rippy stated to the Board he anticipates reducing the fee in 2025 as well.

The meeting was adjourned at 10:43 a.m.

The foregoing constitutes the true and correct minutes of the above referenced meeting and were approved by the Board of Directors of the Battlement Mesa Metropolitan District on November 21, 2024.



Secretary