

RECORD OF PROCEEDINGS

**MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS
OF BATTLEMENT MESA METROPOLITAN DISTRICT**

Held, Thursday, February 22, 2024, at 401 Arroyo Drive, Battlement Mesa,
Colorado

Call to Order President Jane Chapman called the meeting to order at 9:01 AM.

Attendance A regular meeting of the Board of Directors of Battlement Mesa Metropolitan District, Garfield County, Colorado was called and held as shown above and in accordance with the applicable statutes of the State of Colorado, with the following Directors present and acting:

Jane Chapman
Toby LeBorgne
Shawn McElroy
Jerry Mohrlang

Steve Rippy, Alex Morris, and Brenda Locker were also in attendance.

Public Attendance Judy Thomsen

Notice Was posted for the meeting.

Quorum Was established.

Conflict/Disclosures None

Public Comments None

A motion was made by Director McElroy and seconded by Director Mohrlang to amend the agenda and add consideration of Resolution 2024-01 and Resolution 2024-02 under New Business. The motion passed unanimously.

January 2024 Regular Meeting Minutes A motion was made by Director Mohrlang, seconded by Director McElroy to approve the December 28th, 2023, regular meeting minutes. The motion carried unanimously.

January 2024 Financial Statement and the Account Manager's Report A motion was made by Director LeBorgne, seconded by Director Mohrlang to approve the January 2024 Financials subject to audit. The motion carried unanimously.

Manager Report Based upon the drying conditions and the volume of gravel in the streets, it is Manager Rippy's plan to begin the street sweeping process in the next one to two weeks. This is quite a bit earlier than the BMMD normally starts the sweeping process but with weather conditions this year Manager Rippy believes it is appropriate.

At the January Board of Directors meeting, Director Davidson requested to see

the BMMD's operational flow chart. A copy of the flow chart has been included in the Board's meeting packet.

We continue to be unsuccessful in filling the vacant Plant Operations Manager position. Our previous advertisement did not provide for a single qualified applicant. We will begin advertising the position utilizing the recently adopted pay range for the position.

Assistant District Manager, Alex Morris, has completed a mini-grant application to be submitted to the Garfield County Federal Mineral Lease District. The grant is for the purpose of purchasing a portable Light Bank to assist the utility department during water or sewer line repairs that occur in the dark hours of the night or morning. The estimated cost of the light bank is \$25,000. The maximum allowable fund available for a mini grant is \$25,000. A motion by the board to approve the grant application resolution, included in the meeting packet, is required.

Assistant District Manager, Alex Morris, has completed a traditional grant application to be submitted to the Garfield County Federal Mineral Lease District. The grant is for the purpose of paving the existing gravel road at the water and wastewater plants. The grant request is for \$98,830. This represents 70% of the total estimated cost of \$136,900 to pave the road. The BMMD would be responsible for funding the difference of \$38,070. A motion by the board to approve the grant application resolution, included in the meeting packet, is required.

New Business

Assistant District Manager, Alex Morris, explained some of the service fees that the BMMD has and asked the board's opinion on possibly raising them. The Board asked for a complete list of existing service fees and what they are for and what administrative duties are required to provide the services for which the fees are collected. The subject was tabled until the next Board of Directors meeting in March.

The Special District Association (SDA) has suggested to small districts to have a website accessibility policy on their website to ensure that customers are aware that the website is ADA compliant. Assistant District Manager, Alex Morris, presented the board with a sample website accessibility policy. Manager Rippey will contact the BMMD attorney to confirm this policy. The subject has been tabled until the next Board of Directors meeting in March.

A motion was made by Director Mohrlang, seconded by Director LeBorgne to accept Resolution 2024-01 supporting the grant application for a traditional grant from the Garfield County Federal Mineral Lease District for Paving the Water/Wastewater Plant Road. The motion carried unanimously.

A motion was made by Director LeBorgne, seconded by Director Mohrlang to accept Resolution 2024-02 supporting the grant application for a mini grant from the Garfield County Federal Mineral Lease District for the purchase of a light bank. The motion carried unanimously.

Old Business


Based upon Director Davidson's request, at the January Board of Director's meeting, to consider a Summer Youth Opportunities Program, Assistant District Manager, Alex Morris, contacted the Garfield School District 16 Superintendent to discuss potential options. Mrs. Morris will follow up with the Superintendent to gather additional information and report it back to the Board.

Other Business

Executive Session

Meeting adjourned at 9:36 a.m.

The foregoing constitutes the true and correct minutes of the above referenced meeting and was approved by the Board of Directors of the Battlement Mesa Metropolitan District on March 28th, 2024.



Secretary